

# MyCAA Education & Training Plan (ETP)

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The University of Texas at El Paso  
Professional and Public Programs  
101 W. Robinson Ave, Memorial Gym; Rm. 111 El Paso, TX 79968  
915-747-7578  
<http://www.ppp.utep.edu/>

## Student Information:

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Student Name:	_____
School Issued Student ID:	N/A
Program Name:	Medical Billing & Coding Certificate Program with Clinical Externship C.14.10
Program Type:	Certificate
Program Duration:	4 Months
Scheduled Start Date:	_____
Estimated Completion Date:	_____
Course Delivery Format	Online

## Program Overview:

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This billing and coding course offers the skills needed to perform complex coding and billing procedures. It covers CPT coding for medical procedures in the outpatient setting, ICD-10-CM coding for medical diagnoses, an introduction to HCPCS coding, a brief explanation of inpatient coding using ICD-10-PCS, and basic claims processes for medical insurance and third party reimbursements. Students will learn how to find the diagnosis and procedural codes using manuals (CPT, HCPCS, ICD-10). This billing and coding program delivers the skills students need to solve insurance billing and coding problems. It details proper assignment of codes and the process to file claims for reimbursement.

## Certification/Licensure Eligibility upon Program Completion:

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Students should have or be pursuing a high school diploma or GED.

There are no state approval and/or state requirements associated with this program.

There are several National Certification exams that are available to students who successfully complete this program:

- American Academy of Professional Coders (AAPC) Certified Professional Coder Exam (CPC or CPC-H Apprentice)
- American Health Information Association (AHIMA) Certified Coding Associate (CCA) exam
- National Healthcareer Association (NHA) Billing and Coding Specialist Certification (CBCS)

## Tuition Cost:

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\$3,250

**Course Breakdown:**

<b>Course/Program Code</b>	<b>Course/Program Title</b>	<b>Course Credits (if applicable)</b>
UTEP-MC 04	Medical Billing & Coding Certificate Program with Clinical Externship	375 Contact Hours/ 37.5 CEU's

**School Official Certification:**

By my signature below, I certify the above information is true, accurate, complete, and being submitted on behalf of the institution named in this document.

\_\_\_\_\_  
**Signature/Title of Authorized School Official**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**School Official Printed First and Last Name**

\_\_\_\_\_  
**School Official E-mail and Phone Number**